

KENTUCKY INFORMATION RESOURCES MANAGEMENT COMMISSION
MARCH 20, 1997
MEETING MINUTES

MEMBERS: Chair Jim Nelson, Steve Dooley, Jim Ramsey, Virginia Fox, Charles Anderson, Allen Holt (representing James Ramsey), Nancy Ward, Jerry Frantz and Jim Cheski (representing Ron Moore)

GUESTS: Dave Allgier, Charles Robb, Dwayne Cable via audio, Alan Hartwig, Reid Bishop, Mike Hayden, Captain Richard Yetter, Captain John Witt, Ken Walker and Herman Thomas

STAFF: Doug Robinson, Shirley Rodgers and Jessamine Saufley

Chair Nelson called the meeting to order by welcoming the members and guests. The minutes of the February 18, 1997, meeting were approved unanimously.

Chair Nelson presented the first draft EMPOWER Kentucky Interim Strategic Directions document to the members for their review and comments. He stated that the final document, which will be approved by the Commission, will be completed by June 30, 1997. Mr. Robinson provided a brief overview of the Information Resources Planning (IRP) manual, highlighting the background, principles, objectives and instructions for agencies to use in developing their 1998-2000 information resources plans. Doug reported that an Interim Strategic Information Technology planning document was provided to agency Information Resource Managers (IRMs) to guide them in preparing their IRP. Chair Nelson stated that responses and comments to the Interim Strategic IT document need to be received by March 26, 1997.

Chair Nelson provided a brief overview of the past and future roles of KIRM in information technology planning. Charles Anderson stated that planning needs to be at a higher level for universities. Discussion focused on the current IRP process for universities and on the Council on Higher Education's proposed process. Ken Walker explained the proposed process is not a new concept and that discussions with Chair Nelson, Doug Robinson, Charles Anderson and Ron Moore were held on November 19th pertaining to the need for a system-wide assessment of technology throughout higher education. He added that it was felt that this proposed change in the University IRP review process would assist in the assessment process. Ken continued by stating that the proposed process would require universities to submit chapters 1 and 2 as outlined in the current system, and to submit Chapter 3 initiatives that relate to capital items. He stated that the plans would be submitted to KIRM and reviewed for completeness and then forwarded to Council on Higher Education (CHE) for detailed review. CHE would then provide KIRM with recommendations as the other workgroups currently operate. Nancy Ward asked for a description of the proposed CHE review process. Ken stated that CHE, KIRM, the Department of Information Systems (DIS), the Department of Education (KDE), and two to three University representatives would be asked to participate in the review. Chair Nelson stated the importance of sharing information to develop future policies and allocation of funds. Dr. Anderson added that this action needs to be a collaborative effort to work, and he feels that KIRM should assume a role in the process with clear

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expectations. Ginni Fox added that transferability to other areas should be considered and that today's action could be set up as a model for future assessments. Concern was expressed about the impact of the upcoming legislative session and whether the Council on Higher Education would exist in its present form after the session. The members felt that the minutes should reflect that any action voted upon in this KIRM meeting will be based upon statutes as they exist as of March 20, 1997. The motion passed unanimously to approve the new process for submission of university IRPs.

Chair Nelson asked Doug Robinson to present an overview of the recent activities and proposals of the Research and Development Committee. Doug outlined the committee's recommendations for the application guidelines, review and approval of the 1997 grants proposals which must be awarded by June 30, 1997. He stated that the committee agreed on several changes for the 1997 grant program to be considered for Commission action: only state agencies and universities would be eligible as primary recipients, applicants should be advised of the average of last year's grant awards, although a maximum limit of available funding for each grant award would not be established, and the focus for the grants will be on information technology and applications. The decision on the match requirement (cash, in-kind or combination) was presented to the Commission for deliberation. Jerry Frantz suggested that letters of commitment should be included with the grant proposals. After considerable discussion, the Commission voted unanimously to adopt the Committee's recommendations, including a requirement that the applicant match all cash. Doug stated that the information on the research and development grant process will be available on KIRM's web site next week.

Chair Nelson asked Doug to provide the Commission members with a 1998-2000 Information Resources Planning update. Doug reported that he and Shirley Rodgers had conducted three training sessions for the IRMs, with over seventy people in attendance, and he added that a make-up session will be held on March 26th. He stated that IRPs are due to the Commission on May 15, 1997.

Doug also reported that KIRM staff has been actively involved with the EMPOWER Kentucky Strategic Directions team, the Information Technology Architecture and Standard Team, and the Process Owners group. He added that an IRM Advisory Group meeting was held on March 6th and a presentation was made on the Kentucky Information Highway. Doug announced that the Kentucky Information Highway (KIH) Marketing team participated in the annual Kentucky Educational Technology Conference held March 6-9 at the Commonwealth Convention Center in Louisville. He added that the next KIH Marketing event will be held during the upcoming Information Technology Summit at the Center for Rural Development in Somerset on March 27th and that Congressman Hal Rogers will be the keynote speaker. Doug announced that the next Communications Advisory Council meeting will be held on March 21st.

Being no further business, the meeting adjourned at 3:17 p.m.